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Form 7

Part-Payment of Rental Bond

Residential Tenancies and Rooming Accommodation Act 2008
 (Sections 116, 117)

Rental Bond Number

Purpose of this form – to lodge instalments or part-payments of rental bond with the RTA during the tenancy. This may occur when the tenants are 'paying off' the bond to the lessor/agent, or when the rent increases and there is an increase in the tenant's rental bond. The first part-payment is to be lodged using a *Rental Bond Lodgement* (Form 2).

Form completed by – tenants, lessors or lessors' agents.

Lodging the form – as each part-payment is paid, a **NEW Part-Payment of Rental Bond** (Form 7) together with the rental bond money, must be lodged with the RTA by the lessor/agent within 10 days of receipt.

The collection of information on this form is authorised by both the *Residential Tenancies and Rooming Accommodation Act 2008* (the Act) and Queensland Government *Information Standard No 42 (Privacy)*, and may be used by the RTA for purposes authorised or permitted by the Act. Limited personal information may be disclosed to the Tribunal. Non-identifying rental industry statistical information is regularly released to interested parties. Unless authorised or required by law the RTA will not disclose your personal information to any other third party without your consent.

Enter only tenant/s who are bond contributors.
Please ensure amount contributed by each tenant is completed.

1 Enter the **Rental Bond Number** in the box at the top right of the form.

2 Name of lessor/agent

Address of lessor/agent

Postcode

Lessor/agent's phone number

3 Bond contributor/s name/s Amount paid this part-payment

1.	\$
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2.	\$
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3.	\$
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Tenant/s phone number

Address of rental premises

Postcode

4 Is this payment the result of a rent increase?

No

Yes ► New bond amount \$

New weekly rent \$

It is important to include updated information about new rents and ensure maximum bond amounts are not exceeded.

5 Part-payment amount

\$

6 Tenant 1 (who is a bond contributor) – signature

Date / /

Tenant 2 (who is a bond contributor) – signature

Date / /

Tenant 3 (who is a bond contributor) – signature

Date / /

Lessor/agent – signature

Date / /



*204

SEND TO RTA WITH PART-PAYMENT – Please keep a copy for your records