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Form 8

# Lessor's Agent Signature Record

*Residential Tenancies and Rooming Accommodation Act 2008*

**Purpose of this form** – to notify the RTA of the names and signatures of persons who are authorised to sign RTA forms. Failure to provide current signatures can result in delays with rental bond refunds.

It is important to complete a new signature record when there is a change in authorised signatories as this form, when received by the RTA, **will replace all previous signature records.**

**Form completed by** – the principal/owner who authorises each signatory and **signed by all authorised signatories.**

**The next step** – send it to the RTA immediately there is a change in authorised personnel.

The collection of information on this form is authorised by both the *Residential Tenancies and Rooming Accommodation Act 2008* (the Act) and Queensland Government *Information Standard No 42 (Privacy)*, and may be used by the RTA for purposes authorised or permitted by the Act. Limited personal information may be disclosed to the Tribunal. Non-identifying rental industry statistical information is regularly released to interested parties. Unless authorised or required by law the RTA will not disclose your personal information to any other third party without your consent.

**Please print**

1 Name of agent

2 Address of agent

Postcode

Phone number

Fax number



3 Authorised signatories

Name	Signatures of authorised persons

4 Principal/owner's signature

Date