

Name and address of tenant/s

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Postcode

3 Address of rental premises

.....

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Postcode

4 Entry is sought under the following grounds:

- Inspect the premises other than for a short tenancy moveable dwelling (7 days notice)
- Inspect the premises for a short tenancy moveable dwelling (24 hours notice)
- Make routine repairs or to carry out maintenance of the premises (24 hours notice)
- Inspect repairs or maintenance carried out (24 hours notice)
- To comply with the *Fire and Rescue Service Act 1990* in relation to smoke alarms (24 hours notice)
- To comply with the *Electrical Safety Act 2002* in relation to approved safety switches (24 hours notice)
- Show the premises to a prospective purchaser or tenant (24 hours notice)
- Allow a valuation of the premises to be carried out (24 hours notice)
- The lessor believes, on reasonable grounds, that the premises have been abandoned (24 hours notice)
- Check the tenant has remedied a serious breach, if a *Notice to Remedy Breach* (Form 11) has finished (24 hours notice)

5 Entry to the premises by the lessor or lessor's agent.

Entry on Sundays, public holidays or between 6.00pm and 8.00am is only allowed if the tenant agrees.

Date of entry

/ /

Time of entry\*

am  
 pm

\* A maximum two hour period during which entry will commence must be nominated if entry is by lessor/agent only.

6 Date issued

/ /

Lessor/agent's signature

**Purpose of this form** – this form is used to give notice to tenants about an entry by the lessor/agent.

**Form completed by** – the lessor/agent and given to the tenant/s.

**Secondary agents** – if the premises are being sold, the notice might be given by an agent who is selling the premises (called a 'secondary agent'). In this case, a copy of the form must also be given to the renting agent. A secondary agent must show the tenant written evidence of their appointment, if asked, before entry can take place.

**If you receive this form as a tenant** – it means that your lessor/agent is notifying you that they intend to enter the rental premises on a particular date.

A lessor/agent must not enter the premises unless the entry is authorised under the Act.

**If you dispute the grounds on which this notice was given** you may first attempt to resolve it by contacting the party who gave the notice. If that fails you can access the RTA's Dispute Resolution Service by lodging a *Dispute Resolution Request* (Form 16) with the RTA.

**Further assistance** – please read the Information Statement you received at the start of the tenancy or visit the RTA website [www.rta.qld.gov.au](http://www.rta.qld.gov.au).

Please print

1 Who is giving this Entry Notice?

- Lessor           ▶ Go to next question (2a)
- Renting agent   ▶ Go to next question (2a)
- Secondary agent ▶ Go to 2b

2a Name of lessor or renting agent entering

2b Name and address of person entering

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Postcode

Phone number (B/H)

Mobile phone number